

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_



Wednesday, December 18, 2019  
Regular Meeting  
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON  
LOCAL SCHOOL DISTRICT BOARD MEETING  
1317 S. Second St.  
Ripley, Ohio

1. Welcome/Opening

**Subject**                    **A. Roll Call**

Meeting                    Dec 18, 2019 - Regular Meeting

Category                    1. Welcome/Opening

Access                    Public

Type                    Procedural

Absent - Mrs. Huff  
Yea - Mr. Oberschlake  
Yea - Mrs. Stauffer (arrived 7:03)  
Yea - Mr. Wilson  
Yea - Mr. Cluxton

Also in attendance was James Wilkins II –Superintendent, Jeff Rowley-Treasurer, Jerod Michael-MS Principal, Christ Young-HS Principal, Kara Williams-Sp. Service Coordinator, Mary Caudill, Tammy Stricklett, Ken & Cheryl Roberts, and several parents, students, guest.

**Subject**                    **B. Pledge of Allegiance**

Meeting                    Dec 18, 2019 - Regular Meeting

Category                    1. Welcome/Opening

Access                    Public

Type                    Procedural

"I pledge allegiance to the flag of the United States of America,  
and to the republic for which it stands, one nation under God,  
indivisible, with liberty and justice for all."

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2. Public Comments/Visitors

**Subject**                      **A. Public Comments**

Meeting                      Dec 18, 2019 - Regular Meeting

Category                      2. Public Comments/Visitors

Access                      Public

Type                      Information

No one was signed in to address the board at this time.

3. Administrative Report

**Subject**                      **A. James Wilkins, Superintendent Monthly Update**

Meeting                      Dec 18, 2019 - Regular Meeting

Category                      3. Administrative Report

Access                      Public

Type                      Information, Report

**Superintendent's Report respectfully submitted by Jamie Wilkins on 12-18-19**

Special Board Recognition

Mr. Wilkins presented Mr. Ken Roberts with a plaque recognizing his 20+ years of service to the RULH School District, serving first as a classroom aide and then as a custodian.

Vision, Continuous Improvement and Focus of District Work

- **A district wide in-service is scheduled for this Friday, December 20th. Personnel from the Brown County ESC will present "The Cost of Poverty Experience" to teachers and staff.** Additionally, there will be a holiday luncheon for the entire RULH School District staff. **Board of Education members are cordially invited to attend.**

Communication and Collaboration

- **On Thursday, November 21st, Mr. Rowley and I attended the Brown County Chamber of Commerce meeting at Southern Hills Bank in Ripley.**
- **My family and I attended the Ripley River Village Tree Lighting Program at the Ripley Library on Friday, December 6th.** RULH elementary 3rd and 4th grade students and the ROTC Cadet Choir sang Christmas favorites and did a great job!
- **On Thursday, December 12th, I met with Mrs. Tina Wright of Head Start.** We discussed the new School Based Health Center and the reassignment of the Head Start rooms.
- **I have attended basketball games for all middle school and high school teams (with the exception of JV girls). I also attended a bowling match.** The teams are representing our school district well.

Policies, Governance, and Compliance

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- **I attended the Brown County Superintendents Meeting and Brown County Insurance Consortium Meeting on Friday, December 6th,** at the Brown County Educational Service Center.
- **In accordance with state law, the superintendent must semiannually report to the Board of Education the number of documented reports of "bullying, hazing, harassment, and intimidation". During the first semester of the 2019-2020 school year RULH Schools had - documented incidents.** As required by the state law, the number of documented incidents are published on the school district website.
- **Tonight there is a second and final reading of the following Neola board policies update: Volume 38 - Number 1.** The policies will be voted upon this evening.

Instruction

- **On December 11th, Mrs. Kelly Saelens, Mrs. Jennifer Scott, Mrs. April Michael and Principal Emily Marshall represented RULH Elementary and Middle Schools at the 2019 Ohio PBIS Showcase in Dayton.** The team members accepted the "Bronze Award" from the Ohio Department of Education in a ceremony at the showcase. **Congratulations to Principal Marshall and Principal Michael and the elementary and middle school teachers!**
- **Ripley Union Lewis Huntington Local School District and RULH Middle School were recently honored by the Ohio Department of Education as "2019 Momentum Award" recipients.** RULH Local School District is one of only 48 school districts in Ohio to earn the award in 2019 (out of 610 total school districts statewide). RULH Middle School was among the 165 schools receiving this award out of over 3,500 public schools in the state of Ohio. **RULH Local School District and RULH Middle School were the only school** district and individual school to earn the award in Adams, Brown and Highland counties.

Resources

- **On Sunday, December 7th, Mr. Zurbuch supervised a representative from Heiberger Paving while they completed the first phase of repairs on the track.** Heiberger will return this spring (prior to track season) to apply the latex surface to the repaired areas.
- **On Tuesday, November 26, Mr. Rowley, Mrs. Marshall and I met with Edward Melvin (a landscape architect with SHP Cincinnati).** We discussed possibilities for the new elementary playground. This evening I will be recommending that we contract with SHP to produce the schematic elementary school playground design and cost analysis for \$5,500.

Executive Content

See Report Attached.

Subject	B. Chris Young, High School Principal
Meeting	Dec 18, 2019 - Regular Meeting
Category	3. Administrative Report
Access	Public
Type	Information

R.U.L.H. High School  
Board Report



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Chris Young December  
18, 2019

- Special Board of Education Recognition:
  - Mr. Young called the following student athletes who were present to come forward received a certificated and special recognition for there fall sports accomplishments.  
  
S.H.A.C. All-League  
Golf - Peyton Fyffe  
Girls Soccer - Azyiah Williams  
  
Ledger Independent All-Area Team  
Girls Soccer - Azyiah Williams, Kailee Fisher, Riley Finn Boys Soccer -  
Cody Germann  
Volleyball - Riley Finn, Savanna Proffitt Cross  
Country - Clinton Bartley  
  
Congratulations Blue Jays!
- The students and staff have completed Midterm Exams. 78 students had 2 or less days absent during the 1st Semester and were able to exempt tests depending on current class grades
- Basketball and Bowling season is in full swing. I'd like to thank Mr. Zurbuch, Ms. McKenzie, and the rest of the custodial staff for having our school look its finest during these contests....especially during the Girls S.H.A.C. Preview.
- The staff and students have really gotten into the holiday spirit this year. We had a Door Decorating Contest on December 14th & Ugly Christmas Sweater Day on December 18th.
- Thank you to Mrs. Rau and the FCCLA for organizing the Christmas Angel program this year. Pickups will take place on Thursday, December 18th. We appreciate everyone who donated to this outstanding program.
- The 2019 Ripley Basketball Classic will be hosted at RULH High School on December 27th & 28th. Thank you to Blue Jay Catering for organizing the hospitality room.

**Subject**                      **C. Jerod Michael, Middle School Principal**  
**Meeting**                      Dec 18, 2019 - Regular Meeting  
**Category**                      3. Administrative Report  
**Access**                      Public  
**Type**                      Information  
**RULH Middle School**  
**Board Report**  
**Jerod Michael**



Held \_\_\_\_\_ 20 \_\_\_\_\_

December 2019

Attendance Report: 94.52% for the year and 93.09% for the last month. We are still feeling the effects of student illness. Looking at attendance for the year, we have 60% of our students that have only missed four or less days. Great attendance is a big factor to the "Momentum Award" that we received from ODE.

The staff is continuously working hard to increase student achievement and student progress. The Momentum Award the Middle School received is a testament to the hard work the teachers put in, day in and day out. We spend a lot of time in the TBT's talking about how the numbers are derived and how we can improve.

We are having vertical alignment meetings every week to discuss teaching strategies, assessment results, released state items, and how we can use the tools we have better to ensuring high quality teaching.

The Middle School had their 2nd Annual Staff and Family Christmas dinner. Mrs. Skaggs and Mrs. Gray put on a great meal that all enjoyed. The Middle School has a lot of staff members that have younger families and it was great to see them all running around having a great time playing.

**Subject** D. Emily Marshall, Elementary School Principal

Meeting Dec 18, 2019 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

RULH Elementary Board Report  
Emily Marshall  
December 2019

- Attendance: **93% for November**, down from a **steady 95% for all other months** of the first semester of the school-year. Kindergarten students had the lowest attendance of the year at 88% for the month. 4th grade the highest at 95%.
  - **Testing:** The fall administration of the Third Grade ELA AIR test results are in and nearly 50% of students have met/surpassed the cutoff to meet the 3rd Grade Guarantee goal for the year. Students who did not achieve the promotion number will be given the first opportunity to take the Terra Nova, prior to the spring administration of the Third Grade ELA AIR test.
- ❖ **Positive Behavior Intervention Supports:**
- Our school was recognized last Wednesday, 12/11, at the PBIS Showcase in Dayton, as a recipient of the Bronze Award from the Ohio Dept. of Education for the 3rd year in a row! April Michael, Jen Scott and Kelly Saelans joined Mrs. Marshall in standing to be recognized for this honor. The remainder of the day included learning new ways to collaborate and work towards the Silver Medal goal for next year.
- ❖ **Community Involvement:**
1. RULH first graders made Christmas Ornaments and decorated the Southern Hills Bank Christmas Tree! Penguin Patch Holiday Shop opened last week for student's to shop for their families and friends.
  2. RULH Elementary students decorated the windows for the "Stuff the Cruiser" community service project.
  3. RULH 3rd and 4th grade students presented at Ripley River Village Tree Lighting on 12/6/19, on behalf of the lead director, Jenny Brown, RULH's wonderful Music teacher.
  4. Parent Teacher Conferences were held on 11/21/19, one week following midterm reports going home for the 2nd 9 weeks, and a week before Thanksgiving break, in efforts to give parents an active role in assuring student understanding and improvement in grade level content, prior to the end of the second 9 weeks. There was a lower number of parents in attendance versus the previous parent conferences this year. Less than 40 parents came.
- ❖ **Guest Visits:**
1. Famous author, Louise Borden attended our school on 12/12/19, courtesy of the works of our wonderful librarian, Roberta Armstrong. Students had the opportunity to purchase books in advance and get them signed by the author that day, as well as participate in a phenomenal learning assembly in the library about the life of the author.
  2. Robotics Training for staff and activities for students took place on 12/4 from the DriveMind group, with Ms. Jackie Davis presenting.

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❖ Student Adventures:

- 1. Last week, 12/9 through 12/13 was Computer Science Education Week. Our students, of course, benefitted from the expertise of the great, Mary Sonner. It was impressive to hear the students use “Coding language” as young as 1st grade, and to watch them create their own computer coding systems to help their favorite Disney characters travel from point A to point B on a maze from each child’s own computer screen.

❖ Staff Excellence:

- 1. Once again, the Sunshine Committee initiated a building-wide hallway decoration contest for each grade level hallway. The creativity of the staff is astounding and their work ethic for student joy, as well. An album of pictures is on the elementary Facebook page. Congratulations to the elementary staff for their hard work! On Thursday this week, 12/19 at Morning Meeting, the winning hallway will be announced. This is a Social Media only voting contest, in order to elicit more traffic on our Facebook page. We currently have 382 followers since starting this page in late August.
- 2. Ways we celebrated the close of the 1st semester = Delicious staff holiday lunch provided by “Blue Jay Catering” on Thursday last week, coupled with enjoyable activities for staff including: donut delivery, green Grinch pills drop off, reindeer antler trading, Christmas Bingo, Snowmen notes of kindness to other staff, dress-up days, etc...

With only one week left, every certified staff member, except 1, who is medically excused until first of the year, has received at least one of their 2 formal observations from Mrs. Marshall this semester. Everyone, was pleased to see the results of their evaluations to reach the standards of Accomplished or Skilled in an overall ranking. It is undoubtedly a hard working, generous, and talented staff serving our elementary students in the district.

**Subject** E. Kara Williams, Special Services Coordinator

**Meeting** Dec 18, 2019 - Regular Meeting

**Category** 3. Administrative Report

**Access** Public

**Type** Information

Special Services  
Board Report

Kara Williams  
December 19, 2019

December DLT -Canceled  
We will resume in January.

Student Count  
IEP's 191  
**Breakdown of the 191 IEP's:**  
**156 served @ RULH**  
8 St Michael  
7 Home Instruction  
12 Career Tech Center  
5 FRS, Wasserman, Genesis  
3 Pending placement at Wasserman, Genesis and CEC-North  
62 @ ES  
53 @ MS  
43 @ HS

Ability Categories  
3% Autism  
1% Deaf/ hard of hearing  
1% Developmental Disability  
2% Emotionally Disturbed  
7% Intellectual Disability  
5% Multiple Disability  
24% Other Health Impairments-Minor  
40% Specific Learning Disability  
15% Speech



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1% Traumatic Brain Injury  
504's 31

Upcoming PD and Events

On December 20th, ALL staff will be participating in a poverty simulation. The BCESC will be providing the training. The purpose is for staff to get a better understanding of what are parents and students may go through.

This years Night To Shine will be at the Georgetown Church of Christ on February 7, 2020.

Federal Program Dollars Carryover Allocations and Budget Revisions

Title I

**Instruction Purchase Services**

- \$ 2,000 Sondag
- \$ 1,750 Lexia
- \$ 2,500 Flocabulary
- \$ 4,275 Freckle
- \$11,062 NWEA Map -will implement in 2020/2021

**Instruction Supplies**

- \$1,000 Art Fair/Club
- \$ 500 Right to Read Week

**Family/Community**

- \$ 500 Art Night Celebration

Title IV-A

**PD Instruction**

- \$ 1,750 AIMS Web
- \$ 655 Moby Max
- \$ 600 N2Y

**Safety**

- \$13,210 Badge Entry for Doors

Title V-B

**Capital Outlay**

- \$11,500 Sound Fields for M.S & H.S.
- \$ 300 Doc Camera for J. Cluxton
- \$ 1,000 Sound System for E.S. Gym
- \$4,000 Mobile Internet Hotspot

21 Century Grant Applying

We will be applying for the 21 Century Grant in February, we will be partnering with the YMCA to get the application complete. In January the YMCA staff will be attending a conference with ODE for guidance on what we need to adjust and change for our application. I will update when I know more!

YWCA Grant awarded

**OVW Consolidated Grant Program to Address Children and Youth Experiencing Domestic and Sexual Assault and Engage Men and Boys as Allies awarded to YWCA Greater Cincinnati as lead fiscal agent with MOU partnerships including...**

**Specific MOU Contributions from Ripley Union Lewis Huntington School District (RULHSD)** located in Ripley, Ohio, serves an enrollment of about 1,000 students in grades K-12. The mission of the Ripley Union Lewis Huntington School District is to "prepare all students to become productive global citizens who are career or college ready. The RULH School District will provide a strong educational foundation and learning experiences that will challenge all students to reach their fullest academic, social, and emotional potential. The RULH School District will provide a dynamic and rewarding educational system centered on student success, personal development, and preparation for life for all students." Since 2006, YWCA has provided prevention education programming to RULHSD, but has historically not had funding to provide intervention services. FY19 OVW funding will allow for the expansion of existing prevention activities to implement layered, saturated messaging in alignment with best practices, and will enable the program to provide comprehensive crisis intervention services to victimized students.

With FY19 OVW funding though the Consolidated Youth Program, RULHSD will serve as an MOU partner to support layered violence prevention education programming to elementary, middle and high school students provided through YWCA's School Based



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Services. YWCA School Based staff will also provide intervention coordination to students that disclose dating, sexual, domestic violence and stalking and will work closely with staff and administration to provide comprehensive services to victims and their families. In addition, RULHSD will sit on the designated Children and Youth Advisory Board and provide insight to community strength/needs assessment, strategic planning process, and policy review and accept opportunities provided for professional development of staff to create a trauma informed school climate that focuses on the social and emotional needs of their students and implementation of restorative practices.

GEVS  
Bethel Tate  
New Richmond EV  
Child Focus  
Clermont/Brown County Sheriff  
Clermont/Brown County Prosecutors  
Brown County CPS

Program Activities

OVW Consolidated Youth Program will hire two full time staff to provide youth prevention/interventions. One will be housed between GEVS and RULH. The other with New Richmond and Bethel. The first six months of the grant cycle (which began 10/1/19) are allocated to completion of needs assessment and strategic plan in which MOU Partner Board will create to assess, student/faculty/district needs. Specific program activities will begin as early as May 2019 (once the strategic plan is approved) and can include...

- Delivery of Girls Circle Curriculum
- Continuation of Safe Dates programming with Middle/High School Students
- Coordinating student/family interventions specific to Domestic violence, dating violence, sexual assault, stalking, ACEs/trauma
- Professional development and policy review
- Acquiring and training staff to deliver elementary curriculum of Second Steps by Fall 2020
- Parent engagement and resource sharing

Program Outcomes

Each year, YWCA School Based Services anticipates providing prevention programming to 800 students and direct crisis intervention/counseling to at least 25 students annually. Approximately 160 students will participate in Girl's Circle empowerment groups each year. YWCA School Based activities will lead to the following anticipated outcomes: 80% of students will demonstrate knowledge of definition of consent as informed, freely and actively given, mutually understandable words or actions that indicate a willingness to engage in agreed upon activity; 80% will demonstrate understanding that sexual violence is about the offender's need to have power and control and NOT about sexual desire; 80% will demonstrate ways that they will be able to help a friend who they suspect is in an abusive relationship; 80% of students will be able list characteristics ("green flags") of a healthy relationship; and 80% will show intent to incorporate elements of a healthy relationship into existing or future relationships. Efficacy is evaluated through: pre/post test instruments to assess impact of prevention/education sessions; internal quarterly review of progress towards goals/outcomes; regular staff training and supervision; and reporting of program activities/outcomes to the Children and Youth Advisory Board for this project.

Funding Cycle is from 10/1/19-9/30/22  
For questions or further discussion, please contact Amber Malott, YWCA Greater Cincinnati at amalott@ywcacin.org or via cell phone at 859.640.8315

Wasserman/RULH

The staff from Child Focus would like to come and present to the RULH board of education in January or February, to discuss ideas for a partnership for a Day Treatment Program at RULH for the 2020-2021 school year.

4. Financial Reports & Resolutions

Subject	A. Minutes
Meeting	Dec 18, 2019 - Regular Meeting
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action
Recommended Action	To approve the minutes from the November 20, 2019 regular meeting as presented.

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See draft copy of minutes attached for your review.

File Attachments  
Regular Board Meeting\_November 20 2019.pdf (156 KB)

Executive Content  
Please review draft minute records below, and advise of any noted additions or corrections.

<b>Subject</b>	<b>B. Financial Report</b>
Meeting	Dec 18, 2019 - Regular Meeting
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action

Recommended Action To approve the Financial reports as presented for the month ending November 30, 2019

Admin Content  
Please see the following financial reports for the month ending November 30, 2019:  
A1 - Cash Reconciliation  
A2 - Financial Summary Report by Fund  
B - Summary Check Listing  
D - General Fund Appropriation Summary Report  
F - Utility Report

Administrative File Attachments  
A1\_CSHREC\_Nov 19\_signed.pdf (24 KB)  
A2\_FINSUMM\_Nov 19.pdf (18 KB)  
B\_CHECKS\_ALL\_Nov 19.pdf (14 KB)  
D\_APPSUM\_Board\_Nov 19.pdf (10 KB)  
F\_Utility Report\_2019-2020.pdf (86 KB)

Executive Content  
Please see the following financial reports for the month ending November 30, 2019:  
A1 - Cash Reconciliation  
A2 - Financial Summary Report by Fund  
B - Summary Check Listing  
C - Vendor Detail Check Listing  
D - General Fund Appropriation Summary Report  
E - Summary Receipt Listing  
F - Utility Report  
G - Investment Portfolio

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments  
A1\_CSHREC\_Nov 19\_signed.pdf (24 KB)  
A2\_FINSUMM\_Nov 19.pdf (18 KB)  
B\_CHECKS\_ALL\_Nov 19.pdf (14 KB)  
C\_CHEKPY\_Board\_Nov 19.pdf (48 KB)  
D\_APPSUM\_Board\_Nov 19.pdf (10 KB)  
E\_RECRPT\_Nov 19.pdf (23 KB)  
G\_Investment Portfolio\_113019.pdf (69 KB)  
Treasurer Detail Report for Dec 18 2019.pdf (104 KB)  
F\_Utility Report\_2019-2020.pdf (86 KB)



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**Subject                      C. Food Service Update**

Meeting                      Dec 18, 2019 - Regular Meeting  
Category                      4. Financial Reports & Resolutions  
Access                      Public  
Type                      Information

Executive Content

You asked that I keep you updated on how the food service department finances are doing. As of the end of November here is where we are at:

Revenue:

Over-the-Counter Sales (including pre-pays)	\$ 27,798.73
Federal Program Reimbursements	<u>141,173.35</u>
Total Revenue	\$168,972.08

Expenditures:

Wages	(\$71,781.70)
Benefits	(\$37,977.51)
Services/Software	(\$ 6,955.28)
Supplies	(\$77,463.88)
Equipment	<u>(\$ 461.15)</u>
Total Expenses	(\$194,639.52)

Net Loss (\$25,667.44)

Mrs. Rau has been doing a great job in monitoring product cost from our various Coop Vendors, and also making sure we are using as much Commodity Program products as well. In fact, we have already used up our fresh fruit and vegetable allocation and have request a transfer of funds form our food commodities fund.

I also want to point out the as a board, we approved to continue providing free breakfast for all students, which also comes at a cost.

For example (and these are not exact numbers) but from Aug-Nov we serviced 9,098 Paid Breakfast at no cost. We receive a higher percentage of reimbursement on these breakfast at the ES due to it qualifying for the CEP Program, but lets say on average we are getting back about \$.40 for each paid breakfast. If the average cost per breakfast served is \$1.50, then we lost approximately \$10,000 just on paid breakfast served. But, what price do you put on providing what may be the only meal a kid has for the day?

**Subject                      D. Budgetary Additions and Modifications**

Meeting                      Dec 18, 2019 - Regular Meeting  
Category                      4. Financial Reports & Resolutions  
Access                      Public  
Type                      Action

Recommended Action      To approve the budgetary revenue and appropriation modifications as presented by the Treasurer.

2019-20 Budget Appropriation Modifications  
Board Review - December 18, 2019



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Type	Amount	Account Code	Description/Purpose
New FUND/SCC			
Add	-		
APPROPRIATIONS:			
Mod	2,552.54	461-1311-113-9020-010000-003-00-000	Establish budget for 5th Qtr Vo AG G
	1,228.73	461-1311-211-9020-010000-003-00-000	Establish budget for 5th Qtr Vo AG G
	50.00	461-1311-213-9020-010000-003-00-000	Establish budget for 5th Qtr Vo AG G
	600.00	461-1311-241-9020-010000-003-00-000	Establish budget for 5th Qtr Vo AG G
	10.00	461-1311-242-9020-010000-003-00-000	Establish budget for 5th Qtr Vo AG G
	50.00	461-1311-243-9020-010000-003-00-000	Establish budget for 5th Qtr Vo AG G
	20.00	461-1311-244-9020-010000-003-00-000	Establish budget for 5th Qtr Vo AG G
Mod	278.49	516-3260-410-9020-000000-004-00-000	Budget IDEA-B FY19 Carryover Fund
	9,500.00	516-2183-141-9020-000000-001-00-000	Budget IDEA-B FY19 Carryover Fund
	1,559.02	516-2183-251-9020-000000-001-00-000	Budget IDEA-B FY19 Carryover Fund
Mod	10,407.60	572-1270-241-9020-000000-001-00-000	Budget Title I FY19 Carryover Funds
	31,000.00	572-1270-111-9020-000000-001-00-000	Budget Title I FY19 Carryover Funds
	12,000.00	572-1270-510-9020-000000-001-00-000	Budget Title I FY19 Carryover Funds
	5,000.00	572-1270-412-9020-000000-001-00-000	Budget Title I FY19 Carryover Funds
	500.00	572-1270-430-9020-000000-001-00-000	Budget Title I FY19 Carryover Funds
	3,318.86	572-3260-410-9020-000000-004-00-000	Budget Title I FY19 Carryover Funds
Mod	27,000.00	590-2212-645-9020-000000-000-00-000	Budget Title II-A FY19 Carryover Fun
	(4,790.91)	590-2212-430-9020-000000-000-00-000	Budget Title II-A FY19 Carryover Fun
	1,967.63	590-3260-410-9020-000000-000-00-000	Budget Title II-A FY19 Carryover Fun
Mod	(12,000.00)	599-2419-141-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	(1,680.00)	599-2419-211-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	(174.00)	599-2419-223-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	(2,810.61)	599-2419-251-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	(18.00)	599-2419-252-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	(118.00)	599-2419-253-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	(26.50)	599-2419-254-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	(65.11)	599-2419-262-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	1,113.05	599-1110-645-9120-000000-001-00-000	Revise Budget/Budget Title V-B FY19
	6,050.00	599-1120-645-9120-000000-002-00-000	Revise Budget/Budget Title V-B FY19
	9,750.00	599-1130-645-9120-000000-003-00-000	Revise Budget/Budget Title V-B FY19
Mod	(6,351.06)	599-2720-423-9220-000000-000-00-000	Budget Title IV-A FY19 Carryover Fu
	4,842.12	599-1110-510-9220-000000-001-00-000	Budget Title IV-A FY19 Carryover Fu
	1,508.94	599-3260-410-9220-000000-004-00-000	Budget Title IV-A FY19 Carryover Fu
Mod	14,469.19	003-2720-423-9014-000000-001-00-000	Budget Mod to purchase updated ca
	(13,449.19)	003-2720-423-9014-000000-002-00-000	Budget Mod to purchase updated ca
	(1,020.00)	003-2960-423-9014-000000-002-00-000	Budget Mod to purchase updated ca

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Held \_\_\_\_\_ 20\_\_\_\_

Mod	13,449.19 (13,449.19)	003-2720-423-9014-000000-002-00-000 003-2720-423-9014-000000-003-00-000	Budget Mod to purchase add camera Budget Mod to purchase add camera
Mod	(3,551.14) 1,267.10 2,284.04	003-2960-640-9014-000000-002-00-000 003-2960-640-9014-000000-001-00-000 003-2960-640-9014-000000-003-00-000	Budget Mod to purchase new poster Budget Mod to purchase new poster Budget Mod to purchase new poster
Mod	(58.61)	022-7990-899-9001-000000-000-00-000	Budget Mod - Balance Unclaimed Fun
Mod	(5,920.84)	019-2190-510-9018-000000-000-00-000	Closeout FY19 Youth Services Am Gr
Add	2,784.89	001-2840-660-9012-000000-000-00-000	Establish Budget to purchase new va
Add	11,200.00	001-2821-483-0000-000000-000-00-000	Add budget to cover cost of Transpor Wiley
Mod	7,072.40	019-3260-410-9572-000000-004-00-000	Increase St. Michael Contract Servic students
Add	3,655.26	006-3120-890-9003-000000-001-00-000	Add Budget to reimb CEP Program fo
Add	130.02	018-2823-480-9010-000000-003-00-000	Budget Revision HS Counselor for Tri
Add	4,850.00	001-2500-846-0000-000000-005-00-000	Establish Budget to cover Board of E Cnty Safety Levy
	125,985.91	Net Total Appropriation Modifications	
REVENUES:			
Mod	1,823.20	461-4220-9020-000000-000	Revised Allocation - FY 20 5th Qtr Gr
Mod	11,337.51	516-4220-9020-000000-000	Budget Carryover funds from FY19
Mod	73,726.46	572-4220-9020-000000-000	Budget Carryover funds from FY19
Mod	20.83	599-4220-9120-000000-000	Budget Carryover funds from FY19
Mod	14,534.01	599-4220-9220-000000-000	Budget Carryover funds from FY19
Mod	24,176.72	590-4220-9020-000000-000	Budget Carryover funds from FY19
Mod	(2,930.54)	002-1890-9001-000000-000	Budget Mod - No Unclaimed checks e
Mod	(6,000.00)	019-2200-9018-000000-000	Closeout FY19 Youth Services Am Gr
Mod	3,655.26 8,391.94	006-5100-9003-000000-000 006-4220-9003-000000-003	Increase anticipated FS Transfer In t Increase anticipated FS Feeder CEP
Mod	4,855.54	019-1890-9572-000000-004	Increase St. Michael Contract Servic students



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133,590.93 Net Total Revenue Modifications

Mod = Modifications to original budget  
Additions = New Budget  
Additions

Subject E. Amended Certificate of Estimated Resources - Perm #3

Meeting Dec 18, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action (Consent)

Recommended Action To approve Amended Certificate of Estimated Resources for the 2019-20 fiscal school year as presented, totaling \$20,046,917.67.

Executive Content

Primary adjustments are for new State Wellness Funds, and for Grant Funds carried over from the FY19 Federal Programs.

Attached is a copy of the proposed Amended Certificate that will be filed with the County Auditor pending approval, and a worksheet showing the changes that were made from the prior Amended Certificate approved 9/18/2019.

Executive File Attachments  
AMDCERT\_PERM\_No3\_19-20.pdf (11 KB)  
RULH\_AMENDED CERT\_DEC 2019\_3.pdf (94 KB)

Subject F. Appropriation Resolution - Perm #2

Meeting Dec 18, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action (Consent)

Recommended Action To approve the 2019-20 Permanent Appropriation Resolution No2 as presented, totaling \$15,017,178.64.

Executive Content

Primary adjustment included the budgeting of federal program carryover funds from FY19, new grant programs, and adjustment for Advisor/Coaches Club/Activity Budget Updates.

Attached is a copy of the proposed Permanent Appropriation Resolution for 2019-20, and a worksheet showing the proposed changes by fund/scc to the Resolution No1 approved on 9/18/2019.

Executive File Attachments  
Approp Modifications\_No2\_2019-20.pdf (94 KB)  
APPRES\_PERM 2\_19-20.pdf (48 KB)



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**Subject** **G. Approve Audit Report - June 30, 2019**

Meeting Dec 18, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the draft audit report letters as prepared by JL Uhrig and Associates as presented:

See attached

Discuss as to if the board desires a post audit. If not, then approve to waive the post audit.

File Attachments  
Draft\_Ripley\_Union\_Lewis\_Huntington\_LSD-2019.pdf (476 KB)

**Subject** **H. Motion and Second**

Meeting Dec 18, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action **(Resol. #12-19-042)** Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

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Yea - Mr. Cluxton      Yea - 4   Nay - 0

Abs - Mrs. Huff      Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

5. Facilities and Transportation

**Subject** **A. Architectural Service Contract**

Meeting Dec 18, 2019 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action To approve to enter into a service contract with SHP for Architectural Services for the planning and design of renovation of the existing Elementary School Playground/Parking lot at a cost not to exceed \$5,500.

Executive Content  
See copy of agreement attached.

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_\_

Executive File Attachments  
SHP Services Contract\_RULH ES Playground Desgin.pdf (556 KB)

**Subject**                      **B. Purchase New Van**

Meeting                      Dec 18, 2019 - Regular Meeting

Category                      5. Facilities and Transportation

Access                      Public

Type                      Action (Consent)

Recommended Action      To approve the purchase of a new transportation van from Mt. Orab Ford at a discounted State Purchase Price of \$33,308.50.

This van will replace the Van #1 - 2013 Chevy with 238.000+ miles.

**Subject**                      **C. Future of Old Transportation Van**

Meeting                      Dec 18, 2019 - Regular Meeting

Category                      5. Facilities and Transportation

Access                      Public

Type                      Discussion

Executive Content  
A decision needs be made as to what to do with the old van once it is taken out of transportation services. Options include, but are not limited to:

- Sell via private sale through advertising. Current Blue Book Value of the van ranges from \$4,539-\$6,779.
- Use the van as a Primary Maintenance Van to be use by Mr. Zurbuch. Mr. Zurbuch currently uses his own personal vehicle and is paid mileage reimbursement. The average annual reimbursement over the past 3 years is \$2,383.74. Under this arrangement, Mr. Zurbuch would not be permitted to use the vehicle for personal use. Due to the fact that Mr. Zurbuch is regulary on-call, he would be permitted to drive the vehicle home.

Mr. Cluxton asked if the seats could be removed in order for Mr. Zurbuch to be able to fully utilize the space in the back. Mr. Rowley said yes, that they would be unbolted and removed, and Mr. Zurbuch would look at either building or purchase cabinets or racks to go all sides for storage, and better utilization of the space.

Mr. Wilson recommend that we move forward with the option of allowing Mr. Zurbuch to take over use of the van, only for District maintenance needs.

**Subject**                      **D. Motion and Second**

Meeting                      Dec 18, 2019 - Regular Meeting

Category                      5. Facilities and Transportation

Access                      Public

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BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Type	Action
Recommended Action	(Resol. #12-19-043) Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the Facilities and Transportation resolutions as presented, including the recommendation for Mr. Zurbuch to take over use over the old transportation van for District Maintenance. --- --- --- Yea - Mr. Cluxton    Yea - 4    Nay - 0 Abs - Mrs. Huff       Motion Carried – Y Yea - Mr. Oberschlake Yea - Mrs. Stauffer Yea - Mr. Wilson

6. Education /Curriculum/Instruction

Subject	A. Motion and Second
Meeting	Dec 18, 2019 - Regular Meeting
Category	6. Education/Curriculum/Instruction
Access	Public
Type	Action
Recommended Action	_____ moved and _____ seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented. --- --- --- _____ Mr. Cluxton _____ Yea _____ Nay _____ Mrs. Huff _____ Motion Carried _____ Mr. Oberschlake _____ Mrs. Stauffer _____ Mr. Wilson

No matters were presented for discussion at this time.

7. Personnel - Substitutes

Subject	A. Carissa Kirk - Substitute for nurse
Meeting	Dec 18, 2019 - Regular Meeting
Category	7. Personnel - Substitutes
Access	Public
Type	Action
Recommended Action	To approve Carissa Kirk to be added to the substitute list for the school nurse on an as needed basis for the 2019-20 school year pending completion of paperwork.
Subject	B. Christy Jodrey - Substitute for nurse
Meeting	Dec 18, 2019 - Regular Meeting
Category	7. Personnel - Substitutes



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Access Public

Type Action

Recommended Action To approve Christy Jodrey to be added to the substitute list for the school nurse on an as needed basis for the 2019-20 school year pending completion of paperwork.

**Subject C. Motion and Second**

Meeting Dec 18, 2019 - Regular Meeting

Category 7. Personnel - Substitutes

Access Public

Type Action

Recommended Action **(Resol. #12-19-044)** Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Personnel - Substitutes resolutions as presented.

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Yea - Mr. Cluxton    Yea - 4    Nay - 0

Abs - Mrs. Huff       Motion Carried – Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

8. Personnel - Classified

**Subject A. Susan Germann - ES Head Cook**

Meeting Dec 18, 2019 - Regular Meeting

Category 8. Personnel - Classified

Access Public

Type Action

Recommended Action To approve the employment of Susan Germann as Head Cook at the Elementary School effective March 1, 2020 and issue a 1 year contract at Step 0.

**Subject B. Rebecca Cook - resignation**

Meeting Dec 18, 2019 - Regular Meeting

Category 8. Personnel - Classified

Access Public

Type Action

Recommended Action To accept the resignation from Rebecca Cook as Bus driver effective immediately.

Executive File Attachments  
Cook resignation 12-18-19.pdf (93 KB)

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Subject	C. Rose Peters - Bus Driver
Meeting	Dec 18, 2019 - Regular Meeting
Category	8. Personnel - Classified
Access	Public
Type	Action
Recommended Action	To approve the employment of Rose Peters as a full time bus driver effective January 1, 2020 and issue a 1 year contract at Step 10 pending documentation.
Subject	D. Jane Smith - Bus Driver
Meeting	Dec 18, 2019 - Regular Meeting
Category	8. Personnel - Classified
Access	Public
Type	Action
Recommended Action	To approve the employment of Jane Smith as a full time bus driver and issue a 1 year contract at Step 0 pending certification and documentation.
Subject	E. Motion and Second
Meeting	Dec 18, 2019 - Regular Meeting
Category	8. Personnel - Classified
Access	Public
Type	Action
Recommended Action	<p>(Resol. #12-19-045) Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the Personnel - classified resolutions as presented.</p> <p>---</p> <p>---</p> <p>---</p> <p>Yea - Mr. Cluxton      Yea - 4    Nay - 0</p> <p>Abs - Mrs. Huff        Motion Carried - Y</p> <p>Yea - Mr. Oberschlake</p> <p>Yea - Mrs. Stauffer</p> <p>Yea - Mr. Wilson</p>

9. Personnel - Athletic

Subject	A. Cary Gray - HS Baseball Coach
Meeting	Dec 18, 2019 - Regular Meeting
Category	9. Personnel - Athletic
Access	Public



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Type Action  
Recommended Action To approve Cary Gray as High School Baseball Coach and issue a 1 year supplemental contract for the 2019-20 school year.

Subject B. Corey Henschen - Non-paid volunteer for Boys HS Basketball

Meeting Dec 18, 2019 - Regular Meeting  
Category 9. Personnel - Athletic

Access Public  
Type Action

Recommended Action To approve Corey Henschen as a non paid volunteer for the Boys High School Basketball team for the 2019-20 school year.

Subject C. Tori Boone - Non paid Volunteer for Girls HS Basketball

Meeting Dec 18, 2019 - Regular Meeting  
Category 9. Personnel - Athletic

Access Public  
Type Action

Recommended Action To approve Tori Boone as a non paid volunteer for the Girls High School Basketball team for the 2019-20 school year.

Subject D. Motion and Second

Meeting Dec 18, 2019 - Regular Meeting  
Category 9. Personnel - Athletic

Access Public  
Type Action

Recommended Action (Resol. #12-19-046) Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Personnel - Supplemental contracts resolutions as presented.  
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Yea - Mr. Cluxton Yea - 4 Nay - 0  
Abs - Mrs. Huff Motion Carried - Y  
Yea - Mr. Oberschlake  
Yea - Mrs. Stauffer  
Yea - Mr. Wilson

10. Administrative/Advisory

Subject A. President Pro Tempore for Organization meeting

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Meeting                    Dec 18, 2019 - Regular Meeting

Category                10. Administrative/Advisory

Access                  Public

Type                    Action

Recommended Action    To appoint Daniel Oberschlake President Pro Tempore for the organization meeting  
scheduled for January 8, 2020 at 6:30 pm

**Subject                B. Revise/update NEOLA Board policies for Vol. 38, No. 1**

Meeting                   Dec 18, 2019 - Regular Meeting

Category                10. Administrative/Advisory

Access                  Public

Type                    Action

Recommended Action    Approve the 2nd and final reading to revise/update board policies for Vol. 38, No. 1 and  
Vol 38, No. 1 - August (tobacco policies).

See attached policies from Vol. 38, No. 1 and Vol. 38, No. 1 - August 2019 (Tobacco policies).

Policy Number	Date Adopted	District-Specific Edits (1, 2, or 3)	Date Tabled	Date Rejected
1615				
3215				
4215				
5512				
7434				
1310				
1340				
2431				
5113.02				
5200				
5230				
5350				
5460				
7300				
7440.03				
8400				
8462				
8500				

File Attachments

po1310.pdf (107 KB)

po1340.pdf (105 KB)

po2431.pdf (118 KB)

po5113.02.pdf (101 KB)

po5200.pdf (119 KB)

po5230.pdf (100 KB)

po5350.pdf (103 KB)

po5460.pdf (121 KB)

po7300.pdf (129 KB)

po7440.03.pdf (103 KB)

po8400.pdf (125 KB)

po8462.pdf (106 KB)



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po8500.pdf (114 KB)  
po1615.pdf (87 KB)  
po3215.pdf (109 KB)  
po4215.pdf (108 KB)  
po5512.pdf (109 KB)  
po7434.pdf (91 KB)

Executive Content

Mrs. Stauffer advised that of the 4 smoking policies (1615,3215,4215,5512), policy #1615 as provided did not include the word "indoor." Mr. Wilkins stated that he and Karen had noticed that as well prior to the meeting, and had sent the requested change to NEOLA for addition.

Mrs. Stauffer wanted to know if we consulted with a Dietitian as indicated in the food service policy #8500. Mr. Wilkins stated that he was not sure, but would verify that with Mrs. Rau.

Subject	C. 2020 OSBA Membership
Meeting	Dec 18, 2019 - Regular Meeting
Category	10. Administrative/Advisory
Access	Public
Type	Action
Recommended Action	To approve the membership for 2020 in the Ohio School Board Association, including dues, the Annual Electronic Briefcase Subscription, and the Annual Electronic School Management News Subscription.

Subject	D. Motion and Second
Meeting	Dec 18, 2019 - Regular Meeting
Category	10. Administrative/Advisory
Access	Public
Type	Action
Recommended Action	(Resol. #12-19-047) Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the above Administrative/Advisory resolutions as presented. --- --- --- Yea - Mr. Cluxton      Yea - 4    Nay - 0 Abs - Mrs. Huff       Motion Carried - Y Yea - Mr. Oberschlake Yea - Mrs. Stauffer Yea - Mr. Wilson

11. Old Business

Subject	A. Track Repairs
Meeting	Dec 18, 2019 - Regular Meeting
Category	11. Old Business

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BEAR GRAPHICS 800.325.8094 FORM NO. 10148

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Access                      Public  
Type                        Information

Mr. Wilkins reported to the Board that after a letter of concern was issued by our Attorney Representative, Ryan LaFlamme, Hieberger Paving Scheduled to come to the District on Sunday December 8 to make the needed repairs.

Upon their arrival and inspection, the on-site project engineer determined that the planned repairs could not be fully completed that day for the following reasons:

When they made the incisions into the bubbled areas to re-glue the surface down to the asphalt, they determined that the trapped moisture caused the top leveling coat of the asphalt had begun to slightly unravel. The engineer determined that gluing it back down would not work, so they had to cut out and remove the surface to clean up the loose gravel. The engineer noted to Mr. Zurbach and to Mr. Wilkins via phone conference call that these new patches might look slightly different in texture because we needed to use a urethane binder due to lower temperatures. However, they noted that the track can now be fully utilized for next spring and that with warmer temperatures they will come back to touch up these patched areas with Plexitrac latex so that they will blend in seamlessly with the rest of the track surface. They noted that typically April temperatures become warm enough to apply latex again.

After it's blended in better, they will touchup the minor striping affected.

Again, Hieberger stated that the track is fully functional and next spring they promise to make it more cosmetically acceptable.

12. New Business

Subject                    A. Southern Hills CTC Items  
Meeting                   Dec 18, 2019 - Regular Meeting  
Category                   12. New Business  
Access                    Public  
Type                        Information

Mr. Wilson asked that everyone continue to be in prayer for Mr. Burrows who due to his continue battle with health issues is going to be on leave from the CTC for further treatment and recovery.

Mr. Wilson then noted that the CTC Board had requested our Board appoint the board representative from RULH to the CTC at tonight's meeting so that they could act on it before their first meeting in January.

Subject                    B. Motion and Second  
Meeting                   Dec 18, 2019 - Regular Meeting  
Category                   12. New Business  
Access                    Public



Held \_\_\_\_\_ 20 \_\_\_\_\_

Type	Action
Recommended Action	<p><b>(Resol. #12-19-048)</b> Based on the request from the CTC Board for the appointment of a RULH Board Representative before their next meeting, Mr. Oberschlake moved and Mr. Wilson seconded to appoint Mrs. Stauffer to the be the RULH Board Representative on the Southern Hills CTC Board beginning January 1, 2020.</p> <p>---</p> <p>---</p> <p>---</p> <p>Yea - Mr. Cluxton      Yea - 4    Nay - 0</p> <p>Abs - Mrs. Huff        Motion Carried - Y</p> <p>Yea - Mr. Oberschlake</p> <p>Yea - Mrs. Stauffer</p> <p>Yea - Mr. Wilson</p>

13. Correspondence

Subject	A. Congratulation Card from Ennis Britton
Meeting	Dec 18, 2019 - Regular Meeting
Category	13. Correspondence
Access	Public
Type	Information

Mr. Wilkins read a card of congratulations from of Legal Firm Ennis Britton the District's receipt of the Momentum Award.

14. Executive Session

Subject	A. Motion and Second
Meeting	Dec 18, 2019 - Regular Meeting
Category	14. Executive Session
Access	Public
Type	Action

Recommended Action    Motion and Second to enter into Executive (See attachment)

File Attachments

Exec session language in detail.pdf (28 KB)

15. Adjourn

Subject	A. Adjourn
Meeting	Dec 18, 2019 - Regular Meeting
Category	15. Adjourn
Access	Public

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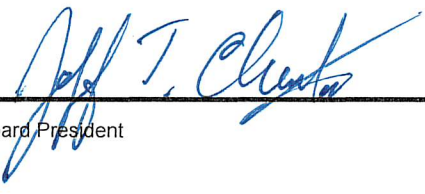
Meeting

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Type	Action
Recommended Action	Mr. Oberschlake moved and Mrs. Stauffer seconded to adjourn the meeting at 8:34 pm.
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	Yea - Mr. Cluxton      Yea - 4    Nay - 0
	Abs - Mrs. Huff      Motion Carried - Y
	Yea - Mr. Oberschlake
	Yea - Mrs. Stauffer
	Yea - Mr. Wilson

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Board President